



Instructions for Kentucky Purchase Exemption Certificate

There are two ways to fill out the Kentucky Purchase Exemption Certificate:

1. Fill out the form on your computer by typing in the boxes, print it out, sign it, and fax it back to us, or...
2. Print out the form, fill it out by hand, sign it, and fax it back to us

The first way is the better way since it will avoid us having to contact you if we can't read your writing.

Either way, be sure to completely fill out the form, including the signature, before faxing the form to us.

Fax all completed tax exempt forms to:

Dine Company
Attn: Tax Exempt Web Sales
502-637-5177

Exemption Number

Name of Exempt Institution

Important—Certificate not valid unless completed.

PURCHASE EXEMPTION CERTIFICATE

Check Applicable Block

Blanket

Single Purchase

I hereby certify that _____ is a Kentucky **resident, nonprofit educational, charitable or**
Name of Exempt Institution

religious institution, or Kentucky historical site, located at _____, Kentucky and that the tangible

personal property or services to be purchased from Dine Company

3110 Preston Hwy. Louisville, KY 40213 Name of Vendor

Address

will be used solely within the exempt function of a **charitable, educational or religious institution, or historical site**.

Description of property to be purchased: _____

In the event that the property purchased is not used for an exempt purpose, it is understood that I am required to pay the tax measured by the purchase price of the property.

Any official or employee who uses this certificate to make tax-free purchases for his own personal use or that of any other person will be subject to the penalties provided in KRS 139.990 and other applicable laws.

Under penalties of perjury, I swear or affirm that the information on this certificate is true and correct as to every material matter.

Authorized Signature

Title

CAUTION TO SELLER: This certificate cannot be issued or used in any way by a construction contractor to purchase property to be used in fulfilling a contract with an exempt institution. Sellers accepting certificates for such purchases will be held liable for the sales or use tax.

Date

DEPARTMENT OF REVENUE
Frankfort, Kentucky 40620

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